

**Riverside County Special Education Local Plan Area**  
***Coordinating Council Minutes***  
**Friday, April 20, 2018**

**OPENING PROCEDURES**

Call to Order, Welcome and Introductions                      Alex Gonzalez, Coordinating Council Chair

*The Coordinating Council meeting was called to order at 9:06 a.m. on Friday, April 20, 2018.*

**Coordinating Council Norms**

- Respect group's time agreement
- Engage with presenter and in group discussion, recognizing the occasional need to multi-task
- Respect confidentiality – Open dialogue that promotes participation
- Respect each other's ideas
- Maintain a safe, welcoming environment that is supportive of all members that promotes levity

**a. Members**

Paulina Nwuba, Zone 4 Representative	Alvord USD
Barbara Wolford, Zone 2 Representative	Banning USD
Lisa Kistler	Beaumont USD
Alex Gonzalez, Chair & Zone 5 Representative	Coachella Valley USD
Tara Alford	Desert Sands USD
Jennifer Martin* Karen Valdes	Hemet USD
Michelle Markham	Jurupa USD
Jodi Curtis	Menifee Union SD
Zhanna Preston	Murrieta Valley USD
Jennie Labriola	Nuview Union SD
Victoria Parkinson	Palm Springs USD
Del Drummond, Zone 6 Representative	Palo Verde USD
Christine Haney	Perris SD
Cindy Barris, Fiscal Liaison (Interim)	Perris Union High SD
Ann Vessey, Past Chair & Standing member	RCOE & RCEA
Ricky Alyassi, Zone 3 Representative	Romoland SD
Dr. Spencer Holtom* Anne-Marie Foley	San Jacinto USD
Michelle Johnson	Santa Rosa Academy
Kathy Cox, Charter Representative	Springs Charter Schools
Jeff Janis	Val Verde USD

**b. Members Absent**

Sue Scott	Desert Center USD
Donna Wolter, Vice Chair & Zone 1 Representative	Lake Elsinore USD

**c. SELPA Staff**

Leah Davis, Executive Director	Jeanne Bargman, Assistant Director
Christa Smith, Coordinator	TBA, PD&L Coordinator
Amil Alzubaidi, ERMHS Coordinator	Jeremy Stevens, ERMHS Case Manager
Yazan Khoury, ERMHS Case Manager	Bridget Akers, Accountant
Corey Stacy, IT Technician	

**PUBLIC COMMENTS / HEARING**

Pursuant to Government Code Section 54954.3 and Education Code Section 35145.5, any person wishing to speak to any item on the agenda, or any other relevant matter, will be heard at this time. Each person will have a maximum of three (3) minutes.

***ACTION ITEMS***

**1. Approve Minutes from March 16, 2018 Coordinating Council Meeting (Attachment 1)**

Moved by: <u>Ricky Alyassi</u>	Seconded by: <u>Cindy Barris</u>	<u>Vote Status</u>
Paulina Nwuba	Alvord USD	Yes
Barbara Wolford	Banning USD	Yes
Lisa Kistler	Beaumont USD	Yes
Alex Gonzalez	Coachella Valley USD	Yes
Tara Alford	Desert Sands USD	Yes
Jennifer Martin *Karen Valdes	Hemet USD	Yes
Michelle Markham	Jurupa USD	Yes
Jodi Curtis	Menifee Union SD	Yes
Zhanna Preston	Murrieta Valley USD	Yes
Jennie Labriola	Nuvview Union SD	Yes
Victoria Parkinson	Palm Springs USD	Yes
Del Drummond	Palo Verde USD	Yes
Christine Haney	Perris SD	Yes
Cindy Barris	Perris Union High SD	Yes
Ann Vessey	Riverside County Education Academy	Yes
Ann Vessey	Riverside County Office of Education	Yes
Ricky Alyassi	Romoland SD	Yes
Spencer Holtom *Anne-Marie Foley	San Jacinto USD	Yes
Michelle Johnson	Santa Rosa Academy	Yes
Kathy Cox	Springs Charter Schools	Yes
Jeff Janis	Val Verde USD	Yes

Motion carried 20 / 0 / 0

**2. Approve Revisions to Special Education Transportation Guidelines (Attachment 2)**

Moved by: <u>Kathy Cox</u>	Seconded by: <u>Jodi Curtis</u>	<u>Vote Status</u>
Paulina Nwuba	Alvord USD	Yes
Barbara Wolford	Banning USD	Yes
Lisa Kistler	Beaumont USD	Yes
Alex Gonzalez	Coachella Valley USD	Yes
Tara Alford	Desert Sands USD	Yes
Jennifer Martin *Karen Valdes	Hemet USD	Yes
Michelle Markham	Jurupa USD	Yes
Jodi Curtis	Menifee Union SD	Yes
Zhanna Preston	Murrieta Valley USD	Yes
Jennie Labriola	Nuvview Union SD	Yes
Victoria Parkinson	Palm Springs USD	Yes
Del Drummond	Palo Verde USD	Yes
Christine Haney	Perris SD	Yes
Cindy Barris	Perris Union High SD	Yes
Ann Vessey	Riverside County Education Academy	Yes
Ann Vessey	Riverside County Office of Education	Yes
Ricky Alyassi	Romoland SD	Yes
Spencer Holtom *Anne-Marie Foley	San Jacinto USD	Yes
Michelle Johnson	Santa Rosa Academy	Yes
Kathy Cox	Springs Charter Schools	Yes
Jeff Janis	Val Verde USD	Yes

Motion carried 20 / 0 / 0

**3. Approve Revisions to Suspension and Expulsion Guidelines for Students with Disabilities (Attachment 3)**

Moved by: <u>Ricky Alyassi</u>	Seconded by: <u>Ann Vessey</u>	<u>Vote Status</u>
Paulina Nwuba	Alvord USD	Yes
Barbara Wolford	Banning USD	Yes
Lisa Kistler	Beaumont USD	Yes
Alex Gonzalez	Coachella Valley USD	Yes
Tara Alford	Desert Sands USD	Yes
Jennifer Martin *Karen Valdes	Hemet USD	Yes
Michelle Markham	Jurupa USD	Yes
Jodi Curtis	Menifee Union SD	Yes
Zhanna Preston	Murrieta Valley USD	Yes
Jennie Labriola	Nuvview Union SD	Yes
Victoria Parkinson	Palm Springs USD	Yes
Del Drummond	Palo Verde USD	Yes
Christine Haney	Perris SD	Yes
Cindy Barris	Perris Union High SD	Yes
Ann Vessey	Riverside County Education Academy	Yes
Ann Vessey	Riverside County Office of Education	Yes
Ricky Alyassi	Romoland SD	Yes
Spencer Holtom *Anne-Marie Foley	San Jacinto USD	Yes
Michelle Johnson	Santa Rosa Academy	Yes
Kathy Cox	Springs Charter Schools	Yes
Jeff Janis	Val Verde USD	Yes

Motion carried 20 / 0 / 0

***DISCUSSION ITEMS***

**4. Updates from Community Advisory Committee – Phil Stein, CAC President**

**a. Membership Roster and Recruitment (Attachment 4a)**

Phil is wrapping up his presidency. We are working to figure out who will be the Past President. Make sure to review the roster and talk to your CAC representative. There is a lot of discussion about CAC representatives missing meetings. Discussion on how to positively speak to members about their attendance. The role of Vice President is to notify the members. SELPA has volunteered to notify Directors. An Advocate has attended the last couple CAC business meetings and has recently attached himself to the Inclusive Practices subcommittee. SELPA has been brainstorming on the best approach to work with him. We also have remote participants from other LEAs who are frustrated with his interactions. Palo Verde checked out virtually from frustration of business meeting. Next business meeting is May 9<sup>th</sup>. Will be electing the new Executive Board. June 14<sup>th</sup> at 10am-2pm will be the CAC Spring workshop. Topic is "Supporting Parents and IEP Documents". CAC Workshop will be led by one of our parents. The flyer will be out next week.

**b. Legislative Sharing Day – May 2, 2018**

Leah is going up to Sacramento with 2 families, Kristin Enriquez and Jess Block-Nerren. Meeting with 5 legislators. The focus by state SELPA is Special Ed Finance. Particularly AB 3136 and AB 2704. AB 2704 is an Assembly Bill to increase funding for family empowerment centers. Our closest local Empowerment Center is in Orange County, called TASK. Northern California has positive empowerment centers. Our SELPA participants will have 15-20 minutes with each legislator. One of the legislators a couple years ago gave Royce a copy of the constitution and when he returned the following year the legislator and Royce discussed what he had learned.

**c. CAC Recognition Event – May 17, 2018**

Will be held at VVUSD High School gym, across from the District Office from 6 p.m. to 8 p.m. No business meeting is attached. This is only a celebration.

## **5. Nonpublic School Updates – Leah Davis**

### **a. NPS Review Update**

Working closely with CDE regarding 2 Non-Public Schools.

- Childhelp continues to be a concern. We have asked CDE to do a review. CDE was told that Childhelp is an LCI, CDE did not know that. SELPA is also working with the director of Childhelp. She doesn't feel like they get enough support. We continue to advocate on behalf of our students. At this time there is no suspension of their certification. If you can find alternative placement, you may want to start being proactive.
- Bright Futures had an unannounced visit. During the visit one of the students grabbed a CDE member who reached out to shake the student's hand and pulled her across the table causing injury of a CDE representative. We have offered to do some trainings with CDE and we are also working with BF to do some trainings. We would like to be proactive. We hold relationships highly. No suspension of certification. Dr. Tranzor understands the placement issues. Will bring this information to Governance Council. Where do we go with NPS? We have students that we don't have options for. We are at that point where we want to see what it would look like to provide services. There is a mental health crisis. RCOE is ready to work with us as far as providing services. There is a lot of work to be done. Will begin a task force. Zhanna and Kathy would like to be on it. Paulina would like to do an ED training in August. Would be willing to open it up to other LEAs.

## **6. 2018-19 Coordinating Council Steering – Leah Davis**

At our next Coordinating Council, we will be approving a new steering committee. Alex will be Past Chair and Donna will become our new chair. Will need a new Vice Chair and finance liaison. Zone reps in the past have just continued on to the following year. It is crucial as a steering member that you can commit the time. Steering is used to set the meeting agenda. Would like to move to a more collaborative agenda. Other item is our hot topics. Items are getting longer and require a loftier conversation. Draft dates for CC are ready. We will bring the dates forward next month. For the most part steering will continue to be on Mondays, with the exception of one that will be on a Tuesday due to a holiday.

## **7. Accountability Data and Activities – Leah Davis**

### **a. Disproportionality and Significant Disproportionality**

Hoping SELPA would be notified by today. Notifications have not come out yet. CDE said they would be out in April.

### **b. Performance Indicator Review (PIR) – Next Steps**

Hopefully you are all implementing your PIR plans. A couple districts have heard from Vince this week. Hoping that by the end of next week everyone will be notified. Palm Springs has received feedback. They forgot to address one of the indicators and didn't do a root-cause analysis on that. Palm Springs will go back and meet with their committee to do a root-cause analysis. LEAs have monitoring meetings. Use the preview data provided to monitor and see where you are headed. Will get a finalized version.

### **c. Data Identified Non-compliance (DINC)**

5 districts have been identified in DINC. 5 districts will be submitting an April CASEMIS. LEAs have until April 27<sup>th</sup> to be monitoring and watching your data. Your goal is to have a very clean CASEMIS pull. Bridget and Corey are ready to support you. May 11<sup>th</sup> is the deadline to submit DINC corrections.

**d. Compliance Complaint Timelines**

One component of a compliance complaint are timelines. When you are notified of a compliance complaint, SELPA gets a copy of the CDE complaint. It is crucial that you note those timelines. CDE will not extend their deadline. SELPA are trying to support our LEAs. Reach out to SELPA if need support. State SELPA Compliance Committee will do their part. Include read receipt on email and verification back up.

**INFORMATION ITEMS**

**8. CASEMIS and CALPADS Updates**

**a. April CASEMIS**

Corey didn't run numbers today. SELPA has 5 districts that were pulled into April CASEMIS for a total of 1,500 students that are Plan type 30 and IEPs that need to be held. 709 errors, 785 warnings and 382 IEP's that need to be held in a week. 154 assessments need to be done in a week. Next week in SAAG Corey will be talking about how to fix data. Some are procedural issues that are causing issues. A lot of data monitoring issues. Corey is giving daily updates. If you're going to enter students in SEIS earlier than the process put notes, and referral dates. Somebody needs to be monitoring those. Crucial that you get everything fixed. If errors aren't corrected it will push you into a comprehensive review. There is a misunderstanding of who needs an SSID number. In CALPADS every student needs to have an SSID number.

**b. Private School**

The final budget is coming together. Bridget received federal grants later than we ever have. Working with fiscal staff. Private school sometimes is an issue. Make sure you have documentation of what your private school expenditures are. Get clarification. If you have a for-profit private school it is not a requirement for proportionate share of school funds. Still have to do school find. In spring you are supposed to send out a letter about a meeting regarding private school meeting. Next month CC Special topic will be on private schools. Bridget can send out the link that identifies whether a school is for-profit or non-profit. Between now and May, Leah will look into it.

**ADJOURNMENT**

*It was moved by Ricky Alyassi and seconded by Del Drummond that the Coordinating Council Meeting be adjourned at 10:38 a.m.*

Paulina Nwuba	Alvord USD	Yes
Barbara Wolford	Banning USD	Yes
Lisa Kistler	Beaumont USD	Yes
Alex Gonzalez	Coachella Valley USD	Yes
Tara Alford	Desert Sands USD	Yes
Jennifer Martin *Karen Valdes	Hemet USD	Yes
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Motion carried 20 / 0 / 0