

Riverside County Special Education Local Plan Area *Coordinating Council Minutes*

Friday, December 15, 2017

OPENING PROCEDURES

Called to Order by Alex Gonzalez, Coordinating Council Chair. Welcome and Introductions.

The Coordinating Council meeting was called to order at 9:05 a.m. on Friday, December 15, 2017.

Coordinating Council Norms

- Respect group's time agreement
- Engage with presenter and in group discussion, recognizing the occasional need to multi-task
- Respect confidentiality – Open dialogue that promotes participation
- Respect each other's ideas
- Maintain a safe, welcoming environment that is supportive of all members that promotes levity

a. Members* Representative

Paulina Nwuba*Ruth Heger	Alvord USD
Barbara Wolford, Zone 2 Representative	Banning USD
Lisa Kistler	Beaumont USD
Alex Gonzalez, Chair & Zone 5 Representative	Coachella Valley USD
Tara Alford	Desert Sands USD
Janet Mendoza (Interim)	Hemet USD
Michelle Markham	Jurupa USD
Donna Wolter, Vice Chair & Zone 1 Representative	Lake Elsinore USD
Zhanna Preston	Murrieta Valley USD
Jennie Labriola	Nuvview Union SD
Victoria Parkinson	Palm Springs USD
Del Drummond, Zone 6 Representative	Palo Verde USD
Cindy Barris, Fiscal Liaison (Interim)	Perris Union High SD
Ricky Alyassi, Zone 3 Representative	Romoland SD
Dr. Spencer Holtom	San Jacinto USD
Michelle Johnson	Santa Rosa Academy
Kathy Cox, Charter Representative	Springs Charter Schools
Jeff Janis	Val Verde USD

b. Members Absent

Sue Scott	Desert Center USD
Jodi Curtis	Menifee Union SD
Christine Haney	Perris SD
Ann Vessey, Past Chair & Standing member	RCOE & RCEA

c. SELPA Staff

Leah Davis, Executive Director	Jeanne Bargman, Assistant Director
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Christa Smith, Coordinator
Jeremy Stevens, ERMHS Case Manager
Bridget Akers, Accountant

Amil Alzubaidi, ERMHS Coordinator
Yazan Khoury, ERMHS Case Manager
Corey Stacy, IT Technician

PUBLIC COMMENTS / HEARING

Pursuant to Government Code Section 54954.3 and Education Code Section 35145.5, any person wishing to speak to any item on the agenda, or any other relevant matter, will be heard at this time. Each person will have a maximum of three (3) minutes.

ACTION ITEMS

1. Approve Minutes from October 20, 2017 Coordinating Council Meeting (Attachment 1)

Moved by: <u>Kathy Cox</u>	Seconded by: <u>Cindy Barris</u>	<u>Vote Status</u>
Paulina Nwuba* Ruth Heger	Alvord USD	Yes
Barbara Wolford	Banning USD	Yes
Lisa Kistler	Beaumont USD	Yes
Alex Gonzalez	Coachella Valley USD	Yes
Tara Alford	Desert Sands USD	Yes
Janet Mendoza	Hemet USD	Yes
Michelle Markham	Jurupa USD	Yes
Donna Wolter	Lake Elsinore USD	Yes
Zhanna Preston	Murrieta Valley USD	Yes
Jennie Labriola	Nuvview Union SD	Yes
Victoria Parkinson	Palm Springs USD	Yes
Del Drummond	Palo Verde USD	Yes
Cindy Barris	Perris Union High SD	Yes
Ricky Alyassi	Romoland SD	Yes
Spencer Holtom	San Jacinto USD	Yes
Michelle Johnson	Santa Rosa Academy	Yes
Kathy Cox	Springs Charter Schools	Yes
Jeff Janis	Val Verde USD	Yes

Motion carried 18 / 0 / 0

DISCUSSION ITEMS

2. Updates from Community Advisory Committee – Phil Stein, CAC President

a. Membership Roster and Recruitment (Attachment 2a)

Reminder: If you have vacancies on roster, please try to recruit parents. CAC has a nice climate and much more positive approach.

b. Business Meeting and Workshop Follow Up

A CAC business meeting was held on November 15 at the SELPA office. The presentation was on the California School Dashboard presented by Joanne Lauer. She did a nice job tailoring the presentation towards parents. Desert Sands participated via phone/web. An Inclusive Practices parent workshop was held on November 28 at Hemet Unified School District. We had about 20 participants in total. CAC has formed a new Inclusive Practices Committee. Their top is How can they as parents support us? Would like to encourage nominations of parents to come to Inclusive Practices Committee meetings.

c. Upcoming Events

- i. CAC Business Meeting – January 17, 2018 – 6:00 p.m.

Upcoming CAC Business meeting, presentation is on Alternative curriculum.

3. Nonpublic School Updates – Jeanne Bargman

a. NPS Review Update

Christa wanted to go over the Oak Grove review. Think it was Dr. Tina Tranzor that made the comment that anytime a student was placed at OG CDE would like a 30 day meeting held for every student. Although this is not mandated by law, this is what she would like. All the IEPs that were reviewed by CDE were completed by the NPS. CDE found OG not compliant for not having a Gen Ed teacher available for an IEP. This is across the state for Non-Public Schools. Another component is once a student is at the NPS we lose sight of the student. Dr. Tina Tranzor is the new Director of the NPS Division of CDE. She is about student's safety and instruction, there is no wiggle room for an NPS to be complacent.

Each NPS has to submit an annual certification package for recertification, due on October 31st. We had an NPS miss the deadline; Childhelp. It is now basically considered a new NPS. CDE did an onsite review. They were running nine classrooms; five classes had credentialed teachers, and 4 classrooms did not have credentialed teachers. We had an urgent conference call regarding the CDE findings. Childhelp may receive a conditional certification if CDE receives a bell schedule within the next couple of days. Condition will be for five classes. Childhelp had short windows between the start and end times, with one hour of recess built into their schedule. They will be required to provide a conditional amount of instructional time; they need to lengthen their day. Childhelp is not being completely cooperative. Childhelp was given until December 31st to hire more teachers or get interns. RC SELPA has one district that has one student placed at Childhelp and another district that has thirty students. We don't want to drastically change the Offer of FAPE. SELPA will continue with daily efforts and updates. The middle of January, CDE will be revisiting Childhelp, and will do a file review. They received a denial of FAPE for a minimum number of SAI minutes. We are holding payment per the Master Contract. Alysse is working on an outline of every area of the Master Contract that they have violated. Quote from Jivendra, "every minute of the day at Childhelp is glorified babysitting". All Directors should have received an email from SELPA to hold all placements and refrain from using Childhelp until further notice. They have not received a suspension.

4. CASEMIS Tables and Accessing LEA Data – Leah Davis, Corey Stacy, Bridget Akers

We have had a ton of requests for more data. Many of these tables/reports are available to you on the secured side of our website. CASEMIS folks use it. Corey wanted to walk Coordinating Council through what's available on CASEMIS reports and how to access the information.

- Corey-go to the SELPA website - www.rcselpa.org
- Log-in on the top of the page. Logins give you access to specific folders.
- More dropdown menu (top of page) – Click on workspace. All folders will be shown.
 - CASEMIS Folder will have a shared folder and one folder for your district. Any district specific data will be in your folder. CASEMIS folder will have multiple folders inside. June and December's CASEMIS are also available in the folder. If you had an April CASEMIS it will be in the folder also. Access to all tables that have been submitted. When you go into table or reports. All reports have been consolidated into one document.

- Compliance Monitoring is a new folder listed in workspaces. Inside is a DINC, Disproportionality and PIR folder. Folders are empty. This new folder is the result from discussions with Directors. Walk thru one more time.
- Corey will distribute log-in and passwords if needed.
- Bridget talked about the 60 day IEP timeline and if there is a break of five days, how it affects data. We have to look into this topic and check to see if this is a SEIS issue or a CDE compliance issue.

5. Accountability Data and Activities – Leah Davis

Had the opportunity to talk with CDE while in Sacramento for State SELPA. There is a lot of information to share.

a. Disproportionality Review

SELPA is good to go with submission. FMTAs are working to send out notifications in January/February of Disproportionality Review. Corrective actions are going to be similar to DINC. SELPA has not received final word on policies and procedures. SELPA has been emailing Heidi, but haven't received a response from her. Directors notified Coordinating Council that Heidi has been communicating with LEAs directly. CDE is making changes to FMTAs. FMTAs will no longer be assigned by regions but will be assigned by their expertise.

b. Performance Indicator Review (PIR)

SELPA has attended a number of stakeholders meeting. We have received questions and we have a few sample models. John Elyer has a model that some districts are utilizing and removing some pieces. PIR plan is due to CDE by Jan 31st. CDE wants SELPA to review the model before it is sent to CDE. SELPA will accept plans early so we can start turning them in to CDE. Kathy asked if we need to submit a wet signature from SELPA. No a wet signature is not needed. We will accept them scanned.

c. Data Identified Non-compliance (DINC)

SELPA has received letters from CDE, stating that all information has been submitted. SELPA will continue to monitor. SELPA will receive another letter if you are pulled into April CASEMIS. Consequence for DINC, is you are at risk to go into a Comprehensive Review. SELPA is looking at discipline data. Leah is meeting with Cynthia Woods and Joanne Lauer next week to see how we can join forces to merge PIR and Differentiated Assistance/Technical Assistance. The hope is to utilize the same plan for both processes.

INFORMATION ITEMS

6. CASEMIS, CalPads and SEIS 2.0 Updates – Leah Davis

A handout of timelines will be given out today. Tables and reports will be posted to the website on Monday, some may be posted Tuesday. Tables show delay reasons and DINC field. Certification is due Wednesday, but Corey will accept them up until Friday. As of now we have 34,000 students in Riverside County SELPA. Corey is still working with LEA's on adding and removing students. Plan type 30 is a challenge. SELPA has to submit on January 5, 2018. Corey will work on removing duplicates and submit in February. We can alter data between the two dates. As of this morning we are still not error free. We have seven errors remaining.

7. Riverside County SELPA Interim Budget (Attachment 7) – Bridget Akers

No questions from Coordinating Council on Interim Budget.

8. Regionalized Program Transfers – 2018-19 School Year – Leah Davis/Ann Vessy

Regionalized Program Transfers have already went to Governance Council. Coordinating Council has discussed that this is a record year of LEAs that have notified the County Office of Program Transfers. If you utilize services from a neighboring district, you should have already discussed the changes. Highlighted on the attachment are districts that are taking back programs. The next due date is in February. Zhanna asked if Coordinating Council can get a list of programs that the County Office will continue to provide.

9. Riverside County SELPA Personnel Updates – Leah Davis

We have welcomed our newest Mental Health Case Manager, Yazan Khoury. We will have to re-fly the position of Coordinator of Professional Development. We did not select anyone from the last recruitment. Our bilingual clerk, Roxana has left SELPA to take a position at VVUSD. We are working with Human Resources to potentially fly a Clerk Typist position, rather than a Bilingual Clerk. We do not have a need for a bilingual clerk.

ADJOURNMENT

It was moved by Ricky Alyassi and seconded by Lisa Kistler that the Coordinating Council Meeting be adjourned at 10:15 a.m.

Paulina Nwuba* Ruth Heger	Alvord USD	Yes
Barbara Wolford	Banning USD	Yes
Lisa Kistler	Beaumont USD	Yes
Alex Gonzalez	Coachella Valley USD	Yes
Tara Alford	Desert Sands USD	Yes
Janet Mendoza	Hemet USD	Yes
Michelle Markham	Jurupa USD	Yes
Donna Wolter	Lake Elsinore USD	Yes
Zhanna Preston	Murrieta Valley USD	Yes
Jennie Labriola	Nuvview Union SD	Yes
Victoria Parkinson	Palm Springs USD	Yes
Del Drummond	Palo Verde USD	Yes
Cindy Barris	Perris Union High SD	Yes
Ricky Alyassi	Romoland SD	Yes
Spencer Holtom	San Jacinto USD	Yes
Michelle Johnson	Santa Rosa Academy	Yes
Kathy Cox	Springs Charter Schools	Yes
Jeff Janis	Val Verde USD	Yes

Motion carried 18 / 0 / 0