

**RC SELPA Coordinating Council  
August 11, 2023**

1. **Called to Order:** Jennie LaBriola-Kosters called the meeting to order at 9:31 a.m.

2. **Welcome and Introductions** :

**Members Present:**

Banning USD: Barbara Wolford  
Coachella Valley USD: Rob Nichols  
Desert Sands USD: Charity Plaxton-Hennings  
Jurupa USD: Sylvia Bottom  
Lake Elsinore USD: Donna Wolter  
Leadership Military Academy: Tiffany Farley  
Murrieta Valley USD: Zhanna Preston  
Nuvview SD: Jennie LaBriola-Kosters  
Palm Springs USD: Jodi Curtis  
Perris Union HSD: Esmeralda Chalfant  
Riverside COE: Barbara Sorter  
Romoland SD: Carmen Hopkins  
Santa Rosa Academy: Anastasia Bradshaw  
SCALE Academy: Lisa DeLaney-Hines  
Val Verde USD: Jeff Janis

3. **Approve Agenda**

Move to approve the agenda.  
Moved by Jeff Janis, second by Donna Wolter.  
Final resolution: Motion Carries  
Yes: Rob Nichols, Charity Plaxton-Hennings, Sylvia Bottom, Donna Wolter, Zhanna Preston, Jennie Labriola-Kosters, Jodi Curtis, Barbara Sorter, Anastasia Bradshaw, Lisa DeLaney-Hines and Jeff Janis

4. **Approve Meeting Minutes from June 9, 2023**

Move to approve meeting minutes from June 9, 2023.  
Motion by Donna Wolter, second by Anastasia Bradshaw.  
Final resolution: Motion Carries  
Yes: Rob Nichols, Charity Plaxton-Hennings, Sylvia Bottom, Donna Wolter, Zhanna Preston, Jennie Labriola-Kosters, Jodi Curtis, Barbara Sorter, Anastasia Bradshaw, Lisa DeLaney-Hines and Jeff Janis

5. **Public Comment**

No public comment.

6. **SELPA Reports**

6.1. **Community Advisory Committee (CAC) Report**

Information item. No questions or concerns.

**6.2. Professional Learning & Development Report**

Information item. No questions or concerns.

**6.3. Educationally Related Mental Health Services (ERMHS) Report**

Information item. No questions or concerns.

**6.4. Alternative Dispute Resolution (ADR) Report**

Information item. No questions or concerns.

**6.5. Legislative Activities Bill Report**

The intent of this standing information item is to have current bills listed with links attached to actual legislative pieces including fact sheets. There will be discussions about those bills that are priorities.

- SB 354-inclusive practices bill-admin candidates are prepared when they get out in the field to have an inclusive environment.
- SB 323--would require districts to have a comprehensive service plan in the event of an emergency. They have removed the IEP component.
- SB 445-translation bill-Any document beyond the IEP. CDE is helping SELPA with this.
- SB 88- pupil transportation-training piece (required).

**6.6. Special Education Data Report**

Ran a SpEd percentage report. Directors would like numbers to be pulled monthly as an ongoing data point. Data is enrollment of number of SWD identified. What would you like to see? K-12 and Pre-K numbers have been requested.

**7. SELPA Business**

**7.1. SELPA Personnel Updates**

- Introduced Lucio Villegas-new Fiscal Manager.
- Secretary II position is open- Vanessa resigned. Secretary II position supports Professional Development, Alternative Dispute Resolution and the Community Advisory Community.
- RC SELPA Executive Director is working with HR to have a SIL Coordinator position flown. This position is 100% grant funded.

**7.2. Special Education Fiscal Updates**

Discussion will take place during SEA about the ADR reports. Preparing the end of year pieces. Nuvview SpEd Director asked that SpEd directors are CC'd when emails are sent to CBO's.

**7.3. Approve Revisions to RC SELPA Special Factors Form (Form 4)**

Move to approve revisions to RC SELPA Special Factors Form.  
Motion by Charity Plaxton-Hennings, second by Anastasia Bradshaw  
Final Resolution: Motion Carries  
Yes: Rob Nichols, Charity Plaxton-Hennings, Sylvia Bottom, Donna Wolter, Zhanna Preston, Jennie Labriola-Kosters, Jodi Curtis, Barbara Sorter, Carmen Hopkins, Anastasia Bradshaw, Lisa DeLaney-Hines and Jeff Janis

**7.4. Approve Revisions to RC SELPA Educational Setting Form (Form 5B)**

Move to approve revisions to RC SELPA Educational Setting Form.  
Motion by Jeff Janis, second by Anastasia Bradshaw  
Jeff Janis motioned to amend the motion to table the vote for action item 7.4,  
second by Charity Plaxton Hennings.  
Final Resolution: Tabled-will be brought back to the next Coordinating Council.

**7.5. Approve Revisions to RC SELPA Authorization for Use and/or Disclosure of Information (Form 12)**

Move to approve revisions to RC SELPA Authorization for use and/or disclosure of information.  
Motion by Jeff Janis, seconded by Charity Plaxton-Hennings  
Final Resolution: Motion Carries  
Yes: Michelle Sebastian, Rob Nichols, Charity Plaxton-Hennings, Sylvia Bottom, Donna Wolter, Zhanna Preston, Jennie Labriola-Kosters, Jodi Curtis, Barbara Sorter, Carmen Hopkins, Anastasia Bradshaw, Lisa DeLaney-Hines and Jeff Janis

**7.6. Ratify the Removal of Springs Charter References from all RC SELPA Policies, Procedures, Guidance, and Documents**

Move to ratify the removal of Springs Charter References from all RC SELPA Policies, Procedures, Guidance and Documents.  
Motion by Charity Plaxton-Hennings, second by Anastasia Bradshaw  
Final Resolution: Motion Carries  
Yes: Michelle Sebastian, Rob Nichols, Charity Plaxton-Hennings, Sylvia Bottom, Donna Wolter, Zhanna Preston, Jennie Labriola-Kosters, Jodi Curtis, Barbara Sorter, Carmen Hopkins, Anastasia Bradshaw, Lisa DeLaney-Hines and Jeff Janis

**7.7. Compliance and Improvement Monitoring**

**a. Small Schools Monitoring**

Small Schools are Charters and little districts (Desert Center) with less than 100 students with disabilities. CDE will notify RC SELPA of the next cohort of small monitoring. A list will be sent to directors.

**b. IEP Implementation Monitoring**

CDE is gathering input from the SELPA compliance committee. Looking for input from the State SELPA Association. May pick a few districts and ask what their processes are. Do not believe there will be corrective actions. Expected to be an annual monitoring event.

**c. Compliance and Implementation Monitoring (CIM)**

Districts engaging in CIM have finished up step 1. Step 2 is due September 30th. Those that are in step 4 just submitted a progress report.

**7.8. Riverside County SELPA & Spectrum Center NPS Program**

Believe Spectrum NPS is opening on Monday. ERMHS Coordinator walked the site yesterday. IEPs have been held, and there are still a few spots left. Discussion of 9th-12th grade Life Skills program. A referral process is soon to come. Spectrum NPS does not have a CDS code yet to add them into SEIS.

**7.9. Approve Revised 202-24 RC SELPA Steering Committee**

Position	Name	LEA
Chair	Dr. Jennie Kusters-LaBriola	Nuview Union
Past Chair	Jeff Janis	Val Verde USD
Vice Chair	Dr. Charity Plaxton-Hennings	Desert Sands USD
Fiscal Liaison	<b>Carmen Hopkins</b>	Romoland SD
Zone 1 Representative	Donna Wolter	Lake Elsinore USD
Zone 2 Representative	<b>Barbara Wolford</b>	Banning USD
Zone 3 Representative	Carmen Hopkins	Romoland USD
Zone 4 Representative	Michelle Sebastian	Alvord USD
Zone 5 Representative	Dr. Charity Plaxton-Hennings	Desert Sands USD
Zone 6 Representative	Edward Singh	Palo Verde USD
Charter Representative	Anastasia Bradshaw	Santa Rosa Academy
Standing Member	Dr. Barbara Sorter	Riverside County Office of Education

Move to approve revised 202-24 RC SELPA Steering Committee.  
 Motion by Charity Plaxton-Hennings, second by Jeff Janis  
 Final Resolution: Motion Carries  
 Yes: Michelle Sebastian, Barbara Wolford, Rob Nichols, Charity Plaxton-Hennings, Sylvia Bottom, Donna Wolter, Zhanna Preston, Jennie Labriola-Kusters, Jodi Curtis, Barbara Sorter, Carmen Hopkins, Anastasia Bradshaw, Lisa DeLaney-Hines and Jeff Janis

**8. Riverside COE Report**

**8.1. Notice of Program Transfer(s) for the 2024-25 School Year**

No program transfer requests from LEAs. RCOE provided a letter to a district for possible program take backs but will be rescinded. Program transfers will be brought forward as an action item on October 31st.

- The Legal Symposium will take place at the end of October at the Temecula winery.

- A Lego event in collaboration with E-sports will be held again this coming year.
- Unplug and play partnered with VVUSD- donations are down for students with severe disabilities.

#### **9. Adjournment**

The meeting was adjourned at 11:03 a.m.

#### **Next Meeting: Friday, September 15, 2023**

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access SELPA public meetings, to access written documents being discussed at the meetings, or to otherwise participate at SELPA public meetings, please contact the SELPA office at (951) 490-0375. Notification at least 72 hours prior to the meeting will enable the SELPA to make reasonable arrangements to ensure accessibility to the meeting and to provide any required accommodations, auxiliary aids, or services.

Any writings or documents that are public records and are provided to the SELPA Coordinating Council meeting regarding an item on this agenda will be made available for public inspection in the Riverside County SELPA office located at 2935 Indian Avenue, Perris, CA during normal business hours. In addition, such writings and documents may be posted on the SELPA's website at [www.rcselpa.org](http://www.rcselpa.org).