



Riverside County Special Education Local Plan Area
Coordinating Council
MINUTES

Friday, April 12, 2019
9:00 a.m.

Coordinating Council Agreements

Respect group's time
Be present and fully engage with presenter
Respect confidentiality to ensure open dialogue that promotes participation
Respect individual member's ideas
Maintain a welcoming environment that is supportive of all members and promotes levity

Members *Representative

Paulina Nwuba, Zone 4 Representative
Barbara Wolford, Zone 2 Representative
Lisa Kistler
Tara Alford
Jennifer Martin
Karina Becerra-Murillo
Donna Wolter, Chair & Zone 1 Representative
Lisa Hall
Zhanna Preston*Denise Buonauro
Jennie Labriola
Victoria Parkinson, Zone 5 Representative
Edward Singh, Zone 6 Representative
Michelle Ruffolo
Cindy Barris
Santos Campos
Ann Vessey, Standing Member
Ricky Alyassi, Vice Chair & Zone 3 Representative
Alex Gonzalez, Past Chair & Fiscal Liaison
Michelle Johnson

Alvord Unified School District
Banning Unified School District
Beaumont Unified School District
Desert Sands Unified School District
Hemet Unified School District
Jurupa Unified School District
Lake Elsinore Unified School District
Menifee Union School District
Murrieta Valley Unified School District
Nuvew Union School District
Palm Springs Unified School District
Palo Verde Unified School District
Perris Elementary School District
Perris Union High School District
Riverside County Education Academy
Riverside County Office of Education
Romoland School District
San Jacinto Unified School District
Santa Rosa Academy

Members Absent

Jessica Houpt

Coachella Valley Unified School District

Sue Scott
Kathy COX, Charter Representative
Jeff Janis

Desert Center Unified School District
Springs Charter Schools
Val Verde Unified School District

Riverside County SELPA Team Members

Leah Davis, Executive Director
Jeremy Stevens, ERMHS Case Manager
Yazan Khoury, ERMHS Case Manager
Kellie Kaukani, PL&D Coordinator

Jeanne Bargman, Assistant Director
Christa Smith, SELPA Coordinator

Riverside County SELPA Guest

Tiffany Walker, RCOE

1. Call to Order

Donna Wolter, Coordinating Council Chair

The Coordinating Council Meeting was called to order at 9:10 am on Friday, April 12, 2019.

2. Welcome and Introductions

Leah Davis, RC SELPA Executive Director

Public Comments

Pursuant to Government Code Section 54954.3 and Education Code Section 35145.5, any person wishing to speak to any item on the agenda, or any other relevant matter, will be heard at this time. Each person will have a maximum of three (3) minutes to address the Coordinating Council.

Action Items

3. Approve Minutes from March 15, 2019 Coordinating Council Meeting (Attachment 3)

It was moved by Jennifer Martin and seconded by Paulina Nwuba

Motion carried 19/ 0 / 0

4. Approve Revisions to Interim Placement Procedures (Attachment 4)

It was moved by Paulina Nwuba and seconded by Jennie Labriola

Motion carried 19/ 0 / 0

Discussion Items

5. Updates from Community Advisory Committee - Jennafer Griswold, CAC President

a. Membership Roster and Recruitment (Attachment 5a)

CAC is always looking for new membership. CAC application for membership is attached.

b. CAC Application for Membership (Attachment 5b)

c. CAC Upcoming Events

Legislative Action Day is May 1, 2019. 3 families will attend this year. Dylan Nerren with son Royce, who has attended the last 5 years. Kristin Enriquez from RCOE with her son and Cynthia Lee from San Jacinto. Our appointments with legislators have been scheduled.

May 15th is RC SELPAs CAC Recognition Event. If your district has not submitted nominations please get in touch with your representatives. Surfboards will be collected and showcased at the recognition event. Barbara Sorter has asked to have them by May 1st so she can mount them before the event.

6. Nonpublic School Updates

SELPA receives weekly notices of unannounced visits to NPS. Teri Inc. was recently visited by CDE. They have corrective actions. SELPA does not have a master contract with Teri inc. due to the insurance issues, or lack thereof. Some of RC SELPAs LEAs are using Teri Inc.

SELPA has been approached by a couple of NPS to start programs. Jeremy went to San Diego to visit Umbrellas Catapult Learning. Catapult has programs in Northern California. They are looking to expand into the desert region. Moreno Valley is interested in opening an NPS in the San Bernardino -hospitality area location. Oak Grove is also interested in opening up another program. Spectrum has approached SELPA. It is still an option, although it is a logistical challenge. Facilities become an issue.

7. 2019-20 Coordinating Council Steering

May's Coordinating Council meeting will bring forward a new slate committee. Ricky will become our Coordinating Council Chair and Donna will become Past Chair. We need a Vice Chair. We have asked in the past that the vice chair be a zone President, but is not necessary. Duties are:

- Serves as back up for chair.
- Must attend steering meetings
- Will be Chair the following year.

Our Finance Liaison will continue to be Alex Gonzalez. SELPA is working with the county office to continue to serve as a Standing Member. In the past it has been Ann Vessey. Chris Haney will fill that spot temporarily.

Zone reps must have regularly scheduled meetings. Zone meetings are to voice concerns, or address issues. Let Leah know who will serve as a zone representative.

8. DRDP

DRDP certifications need to be received by May 17th. During Preschool Consortium Bridget demonstrated how to pull reports. Bridget or Jeanne can go out to districts to train or hold a training virtually via zoom.

Early Start Collaborative is on May 2, 2019 at the SELPA office in the morning. May 2 in the afternoon is our Early Start Collaborative out in the desert. Please encourage representatives to attend.

9. Compliance Monitoring Activities - Leah Davis, Executive Director

a. Performance Indicator Review (PIR)

Assurances form need to be submitted to SELPA by April 24th. April 30th is the due date listed on the form. In your LEA specific google team drive, there is a folder labeled compliance monitoring and a PIR sub-folder. Assurances form has been uploaded into the PIR folder. Everything is going to be communicated through google team drive.

Two PIR workshops have been scheduled. They are half day workshops. The conference room is available for the second half of the day to allow individuals to stay and work on their PIR plan. LEAs should know who your SELPA representative is. Please make sure to notify SELPA of PIR planning meetings. CDE has been very firm that SELPA must be involved. Leah has emailed out timelines for PIR. PIR plan does not need to go to LEA's governing board. Kellie uploaded PIR templates into google drive.

b. Data Identified Non-Compliance (DINC)

SELPA has been notified of DINC. There were a few students identified for DINC that Corey didn't anticipate. The 60 day timeline report pulled is based off of parent consent dated May 2, 2018. SEIS is not pulling into reports. A few students were blank in SEIS and were correctly populated. Corey runs a series of searches. 8 LEAs are participating in DINC. Clean up data for April reporting.

c. Significant Disproportionality (SIG DIS)

Judge overruled the hiatus on Significant Disproportionality. Risk ratio of 3 is what CDE is looking at. Once CDE settles on a firm calculation, we can work on it. John Elyer believes there might be some changes from the Federal Government. Our FMTA had a conversation around CDE's desire to work as a self-study. Current timelines will be provided in May. The due date will be September 15, 2019. Start reviewing preliminary data and think about how you can engage in a team for self-study.

10. CASEMIS and CALPADS Updates - Leah Davis, Executive Director & Corey Stacy

a. Current Information from CDE

LEA specific handouts were passed out. Corey attached a PowerPoint presentation into the google team drive that was given last month by CDE. The old way (CASEMIS) versus the new way (CALPADS); diagram presented. As part of the grant work we are hiring another data specialist to assist Corey with this.

Next year Corey is proposing to have a data day, beyond SAAG. SELPA along with El Dorado and San Gabriel SELPA are creating a data integration tool kit. Lisa Kistler from Beaumont will pilot the program. The program is called DIP-Data Improvement Plan. One district in Los Angeles will also beta test. CASEMIS conference will be held in Monterey. They are doing an all call for presenters.

Annual Service Plan Handouts- a couple of small changes. SELPA is required to present a list of schools and services that will be available in your district next year. Go through the lists provided and remove any school or service that will not be present next school year. We need to know if an LEA is closing a school or opening a school. If a school has SpEd students some of the time that school must be listed. If a school's name changes, we need the new name. If you are opening a program or moving a program-need to make sure those new schools are included.

Form 1-Most of your schools will be on list. Including Charter schools.

Form 2-alternative schools.

Form 3-RCOE and infants

Form 4-preschool

Need forms returned by Friday May 3rd.

11. Personnel Data Reports

LEAs report Personnel Data to SELPA, and then we report to CDE.

Section I – Background Information

Section II – Reporting Due Date

Section III – Specific Instructions for Columns

Section IV – Specific Instructions for Rows

Good to look at last year's data to compare to current year. Refer to Personnel Data Report 2018-19 TAG to LEAs document.

Reminder: FTEs-calculating out. If you have a 3 hour aide, it's a percentage. 6 hours = 1 FTE for a paraprofessional.

12. Private School Protocol

Bridget sent an email yesterday with the grant awards. Bridget will go over LEAs responsibility. Template for each district, line D is the amount that you need to set aside for private schools. If you have no private school students you need to complete an assurances form.

Do we want a SELPA wide private school protocol? Orange County has one meeting a year and agree on one protocol. Will bring forward something at next CC.
Post-Secondary is in May.

Information Items

13. Riverside County SELPA Personnel Updates - Leah Davis

Received notification that Delores Hartin retired. We will recruiting for the position. Delores was responsible for CAC. All CAC information should be forwarded to Angie until further notice.

Adjournment

It was moved by Cindy Barris and seconded by Edward Singh to adjourn meeting at 11:41 A.M.
Motion carried 19/ 0 / 0